

LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL
Minutes of the Parish Council Meeting, Thursday 9th September 2021, 7.00pm.
Great Eccleston Village Centre

PRESENT: Cllr Bull (Chair), Cllr Stead, Cllr S Milton, Cllr Smith
 IN ATTENDANCE: Jane Lingings (Clerk)

Public Participation

Three members of the public attended. The issues of the recent Festival (July 24th) were raised which resulted in multiple complaints being made to Wyre Borough Council. WBC confirmed that there were 3 separate premises licences held by different organisations that authorise licensable activities at the site. WBC have confirmed the following:

1. One organisation surrendered their licence after the Festival in July. That licence allowed them to hold 2 events a year.
2. One organisation holds a licence for 1 event per year: no issues have been raised as a result of events.
3. One organisation holds a licence for 12 events a year. No events have been held yet under this licence.

The Parish Council provided assurance that they have been actively involved with stakeholders following the complaints made after the 24th July and will continue to be involved in communications, however, it was noted that Out Rawcliffe comes under the borough of Wyre Borough Council, which is why the Parish is not consulted on licencing or planning matters for that area.

Ref	No.	Item																																				
831/21	1.	Apologies for Absence Cllr Coleman																																				
832/21	2.	Declaration of Interests Cllrs Bull & Milton declared a pecuniary interest in Agenda Item 5iii. Cllr Milton declared pecuniary interest Agenda Item 9.																																				
833/21	3.	Minutes of the Previous Meeting It was resolved that the minutes of the previous meeting held on the 6 th May 2021 were ratified as an accurate record and were signed by the Chairman.																																				
834/21	4.	Action Tracker (for information only) The action tracker was reviewed and completed actions updated.																																				
835/21	5.	<p>Finance</p> <p>It was resolved to approve the monthly bank reconciliation for July and August 2021.</p> <p>It was resolved to approve the cumulative budget report for July and August 2021.</p> <p>It was resolved to approve payments for September 2021.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Details</th> <th>Net Amount</th> <th>VAT</th> <th>Gross Amount</th> </tr> </thead> <tbody> <tr> <td>9.9.21</td> <td>Salaries/PAYE</td> <td>Staff Costs</td> <td style="text-align: right;">£406.02</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£406.02</td> </tr> <tr> <td>9.9.21</td> <td>J Lingings</td> <td>Expenses (Aug and Sept)</td> <td style="text-align: right;">£81.50</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£81.50</td> </tr> <tr> <td>9.9.21</td> <td>Mr S Milton</td> <td>Amenity Cleansing Contract</td> <td style="text-align: right;">£400.00</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£400.00</td> </tr> <tr> <td>9.9.21</td> <td>Mr P Bull</td> <td>Christmas Tree Lights</td> <td style="text-align: right;">£37.78</td> <td style="text-align: right;">£7.56</td> <td style="text-align: right;">£45.34</td> </tr> <tr> <td>9.9.21</td> <td>Mr D Kirkham</td> <td>Website server hosting fee</td> <td style="text-align: right;">£36.00</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£36.00</td> </tr> </tbody> </table> <p>iv. Income received:</p> <p>FBC Welcome Back Grant COVID 19 In Bloom Group £500.00 FBC COVID19 Grant to Parish Council: £1000.00 FBC New Homes Bonus Grant: £1784.00 FBC In Bloom Grant: £400.00 Amenity Cleansing Grant 1st instalment £1798.00 Bus Shelter Grant 1st instalment £35.00 Present 1st instalment £7050.00 In Bloom Group donation £15.00</p>	Date	Payee	Details	Net Amount	VAT	Gross Amount	9.9.21	Salaries/PAYE	Staff Costs	£406.02	£0.00	£406.02	9.9.21	J Lingings	Expenses (Aug and Sept)	£81.50	£0.00	£81.50	9.9.21	Mr S Milton	Amenity Cleansing Contract	£400.00	£0.00	£400.00	9.9.21	Mr P Bull	Christmas Tree Lights	£37.78	£7.56	£45.34	9.9.21	Mr D Kirkham	Website server hosting fee	£36.00	£0.00	£36.00
Date	Payee	Details	Net Amount	VAT	Gross Amount																																	
9.9.21	Salaries/PAYE	Staff Costs	£406.02	£0.00	£406.02																																	
9.9.21	J Lingings	Expenses (Aug and Sept)	£81.50	£0.00	£81.50																																	
9.9.21	Mr S Milton	Amenity Cleansing Contract	£400.00	£0.00	£400.00																																	
9.9.21	Mr P Bull	Christmas Tree Lights	£37.78	£7.56	£45.34																																	
9.9.21	Mr D Kirkham	Website server hosting fee	£36.00	£0.00	£36.00																																	

Chairman Date

v. **It was resolved** to note payments approved by email for June, July, and August 2021.

Date	Payee	Details	Net Amount	VAT	Gross Amount
10.6.21	Salaries/PAYE	Staff costs	£406.02	£0.00	£ 406.02
10.6.21	J Lingings	Expenses	£39.00	£0.00	£39.00
10.6.21	Mr S Milton	Amenity Cleansing Contract	£400.00	£0.00	£400.00
10.6.21	Mr S Milton	Reimburse bus shelter maintenance	£13.75	£2.75	£16.50
10.6.21	(Chq total 27.50)	Plants in bloom	£11.00	£0.00	£11.00
10.6.21	Cutts Lane Nurseries	Non Stop Begonia and geraniums	£312.50	£0.00	£ 312.50
15.7.21	Salaries/PAYE	Staff costs	£406.02	£0.00	£ 406.02
15.7.21	J Lingings	Expenses	£40.60	£0.00	£ 40.60
15.7.21	Mr S Milton	Amenity Cleansing Contract	£320.00	£0.00	£ 320.00
15.7.21	Envirocare Maintenance Solutions Ltd	Open Spaces Contract	£1,117.00	£223.40	£ 1,340.40
15.7.21	Mr P Bull	Reimbursement printing	£42.87	£0.00	£ 42.87
15.7.21	S Ball	Reimbursment in bloom plants	£ 48.20	£0.00	£ 48.20
12.8.21	Salaries/PAYE	Staff costs	£406.02	£0.00	£ 406.02
12.8.21	Mr S Milton	Amenity Cleansing Contract	£320.00	£0.00	£ 320.00
12.8.21	Mr S Milton	Watering - extra duties	£500.00	£0.00	£ 500.00

vi. **It was resolved** to note monthly bank reconciliations approved by email for May and June 2021

vii. **It was resolved** to note cumulative budget reports approved by email for May and June 2021.

viii. **It was resolved** to note the banking error during clearance processing for cheque 200367 which had been input through the banking system with an incorrect amount leaving a discrepancy of 0.54p. As this is a minor amount, bank policy is not to amend. The clerk had consulted with the Auditor and advised that this is documented within our records in order to reconcile the accounts.

836/21 6 **Monthly Health and Safety Risk Assessment**
Nil noted

837/21 7. **Planning and Licensing**
The following application was discussed and considered:

- 21/0805: Hillside Barn, Well Lane, Little Eccleston with Larbreck, PR3 0XR
Demolition of existing front garden wall and erection of two storey side extension including glazed link with main dwelling.

It was resolved that the Parish Council would submit comment on this application.

For information only: The following applications were received in-between meetings actioned using delegated powers (Ref 388/17).

- 21/0617: The Owlery, Well Lane, Little Eccleston with Larbreck, PR3 OXR
Two storey rear extension
- 21/0734: Uplands, Cartford Lane, Little Eccleston with Larbreck, PR3 0YP.
First floor extension above existing bungalow to create two storey dwelling, single storey rear extension, formation of balcony to front elevation and overcladding of external walls in timber.
- 21/0693: Riverstone, Well Lane, Little Eccleston with Larbreck, PR3 0XR.
Erection of detached outbuilding within garden area to side and front of dwelling to provide domestic garage, storage, greenhouse, and animal shelter – part retrospective. To note planning decisions awaited/granted from Fylde Borough Council on previously circulated planning tracker.

The planning decisions awaited/granted from Fylde Borough Council on previously circulated planning tracker were noted.

838/21	8.	<p>Defibrillator Purchase</p> <p>Cllr Stead noted the delay in agreement of where the defibrillator is to be sited was due to the complexities in gaining agreement with LCC, as the Parish Council does not own any land, but Cllr Stead will liaise with Cllr John Singleton to seek assistance in moving this matter forward swiftly.</p> <p>It was resolved that the decision on the type of unit would be finalised and purchased via the clerk by Cllr Stead, as the decision to purchase a defibrillator has been within the budget for some time.</p>
838/21	9.	<p>Contracts end of Year 3</p> <p>Cllr S Milton left the meeting.</p> <p>Amenity Cleansing – Year 3 contract end date: 31st March 2022 It was resolved that the clerk would write to the contractor to offer a final year on the contract under the same terms.</p> <p>Cllr S Milton re-joined the meeting.</p> <p>Open Space Contract – Year 3 contract end date: 31st October 2021 It was resolved that the clerk would write to the contractor to offer a final year on the contract under the same terms.</p>
839/22	10.	<p>Amenities/Maintenance/Environment</p> <ul style="list-style-type: none"> • Bus Shelter Provision For many years the Parish Council has requested without success a second bus shelter. The parish already has a brick-built shelter on the A586 (opposite 'Blackpool Old Road') for those travelling towards Poulton-le-Fylde but – despite there being a Bus Stop / layby at the junction with 'Blackpool Old Road' – there is not a bus shelter for those passengers travelling towards Garstang. <p>Cllr Stead has been successful in liaising with LCC who confirmed that although the location of the stop is in the Fylde boundary and would normally fall under FBC to purchase and install, at this current time FBC has no budget for new shelter installs. LCC have agreed to take this matter forward because it is on a bus route of one of their subsidised services in which they are moving towards improving bus services and infrastructure. This agreement would be dependent on the Parish Council providing a contribution to the purchase and installation of £2000.00.</p> <p>It was resolved that the Parish Council would contribute £2000.00 as it had sufficient funds this year for this important provision.</p> <ul style="list-style-type: none"> • Land at Malkiln Grove: The majority of the land lies within Great Eccleston Parish Council and Wyre Borough Council. A small portion lies within the boundary of Little Eccleston and Fylde Borough Council. When the original Malkiln Grove site was approved in January 1989 (application 03/88/0702) this plot was designated as a "landscaped amenity area", with planning approval stating that this area had to be left as amenity land. At the current time, this land is maintained by residents. It was resolved that the clerk will contact Great Eccleston Parish Council to enquire if this amenity land could be maintained under their open spaces responsibilities.
840/21	11.	<p>County & Borough Council</p> <p>Traffic Speed: the issue of speeding traffic through Blackpool Old Road and Cartford Lane continues. It was resolved that the Clerk will contact Cllr John Singleton to provide a summary of the past requests for these roads to be considered for 20mph limits and enquire if this can be reviewed once again on our behalf with LCC.</p>
841/21	12.	<p>Items for the Next Agenda (for information only)</p> <p>"Bug Hotel" paving - Geotech</p>
842/21	13.	<p>Date of Next Meeting</p> <ul style="list-style-type: none"> • Thursday 14th October 2021