

LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL
Minutes of the Parish Council Meeting, Thursday 9th January 2020
Great Eccleston Village Centre, 7.00pm

PRESENT: Cllr Bull (Chair), Cllr S Milton, Cllr Coleman, Cllr Smith

IN ATTENDANCE: Jane Lingings (Clerk), County Cllr P Hayhurst (joined at Agenda Item 9)

Ref	No.	Item																																																
Public Time Three members of the public attended to discuss Planning Application 19/0817.																																																		
658/20	1.	Apologies for Absence Cllr Stead																																																
659/20	2.	Declaration of Interests Cllrs Bull and Milton declared pecuniary interests Agenda Item 5iii. Cllr Milton declared a pecuniary interest in Agenda Item 13																																																
660/20	3.	Minutes of the Previous Meeting It was resolved that the minutes of the previous meeting held on the 14 th November 2019 were ratified as an accurate record and signed by the Chairman.																																																
661/20	4.	Action Tracker (for information only) The action tracker was reviewed and completed actions updated.																																																
662/20	5.	<p>Finance It was resolved to approve the monthly bank reconciliation for November and December 2019. It was resolved to approve the cumulative budget report for December 2019. It was resolved to approve payments for January 2020.</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Details</th> <th>Net Amount</th> <th>VAT</th> <th>Gross Amount</th> </tr> </thead> <tbody> <tr> <td>9.1.20</td> <td>D Kirkham</td> <td>Website</td> <td>£13.00</td> <td>£0.00</td> <td>£13.00</td> </tr> <tr> <td>9.1.20</td> <td>Salaries/PAYE</td> <td>Staff Costs</td> <td>£364.78</td> <td>£0.00</td> <td>£364.78</td> </tr> <tr> <td>9.1.20</td> <td>Jane Lingings</td> <td>Expenses</td> <td>£40.00</td> <td>£0.00</td> <td>£40.00</td> </tr> <tr> <td>9.1.20</td> <td>Mr S Milton</td> <td>Amenity Cleansing Contract</td> <td>£400.00</td> <td>£0.00</td> <td>£400.00</td> </tr> <tr> <td>9.1.20</td> <td>The Royal Horticultural Society</td> <td>RHS Group Insurance (in bloom)</td> <td>£90.00</td> <td></td> <td>£90.00</td> </tr> <tr> <td>9.1.20</td> <td>Mr P Bull</td> <td>Reimbursement for signage</td> <td>£100.00</td> <td>£20.00</td> <td>£120.00</td> </tr> <tr> <td>9.1.20</td> <td>Mr S Milton</td> <td>Reimbursement consumables cleaning</td> <td>£5.44</td> <td>£1.09</td> <td>£6.53</td> </tr> </tbody> </table> <p>Income received: Interest £4.72</p>	Date	Payee	Details	Net Amount	VAT	Gross Amount	9.1.20	D Kirkham	Website	£13.00	£0.00	£13.00	9.1.20	Salaries/PAYE	Staff Costs	£364.78	£0.00	£364.78	9.1.20	Jane Lingings	Expenses	£40.00	£0.00	£40.00	9.1.20	Mr S Milton	Amenity Cleansing Contract	£400.00	£0.00	£400.00	9.1.20	The Royal Horticultural Society	RHS Group Insurance (in bloom)	£90.00		£90.00	9.1.20	Mr P Bull	Reimbursement for signage	£100.00	£20.00	£120.00	9.1.20	Mr S Milton	Reimbursement consumables cleaning	£5.44	£1.09	£6.53
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663/20	6.	20/21 Budget Planning Following budget discussions from previous meetings, it was resolved that the total funding precept requirement would be £13404.00 . The clerk will inform Fylde Borough Council.																																																
664/20	7.	Monthly Health and Safety Risk Assessment Nil raised.																																																
665/20	8.	<p>Planning and Licensing The following planning application was discussed and considered by the Parish Council.</p> <ul style="list-style-type: none"> 19/0817 Great Eccleston Showfield, Garstang Road, Little Eccleston with Larbreck. Erection of detached building to provide toilet and associated facilities for agricultural show operations. It was resolved that the Parish Council object to this proposal and would forward comments/observations to FBC. <p>The planning decisions awaited/granted from Fylde Borough Council on previously circulated planning tracker were noted.</p>																																																

Chairman Date

666/20	9.	<p>Amenities/Maintenance/Environment</p> <ul style="list-style-type: none"> Village Appearance Projects – it was resolved that the In-Bloom community group would agree the location to permanently plant the small potted Christmas tree on Cartford Lane. £100 for the In-Bloom activities had been raised at a recent Thank You evening gathering, which will be banked shortly.
667/20	10.	<p>County & Borough Council</p> <p>Weight Restriction Signs Cartford Bridge – the Local Government Act 1972 details a wide range of powers and functions which the Parish Council can undertake including the power to provide traffic signs under the statutory provision of the Road Traffic Regulations Act 1984 S72. This would require the permission of the highway authority. It was resolved that the clerk will request permission for from the highway authority for the Parish Council to provide 7.5 ton weight restriction signs on the A586 approaches to Little Eccleston. The current signs on the corner of Blackpool Old Rd & Cartford Lane are often not noticed resulting in HGVs attempting to turn or reverse and turn in Cartford Lane as they are over the limit. The Parish Council requested signs from the Highways authority in July but there is no determined time scale for this to be carried out.</p>
668/20	11	<p>Internal Audit</p> <ul style="list-style-type: none"> It was resolved to approve the Internal Audit Terms of Reference and suggested testing methodology. It was resolved to appoint Jan Finch as the Internal Auditor.
669/20	12	<p>Annual Parish Meeting 12.3.20</p> <p>It was resolved that the clerk would provide notices for the bus shelter, Parish Council Notice boards and the in-Focus.</p>
670/20	13	<p>Amenity Cleansing Contract</p> <p>Cllr Sandra Milton left the room.</p> <p>Following consideration, it was resolved to extend the contract into Year 2 as per the terms of the contract. The clerk will write to the contractor.</p> <p>Cllr Sandra Milton rejoined the meeting.</p>
671/20	14	<p>Correspondence</p> <p>To note the following items of correspondence previously distributed by the clerk for information only:</p> <ul style="list-style-type: none"> FBC Consultation - Draft Fylde Affordable Housing Supplementary Planning Document Lancashire Constabulary - Business Crime Newsletter Holocaust Memorial Day 2020 Latest news from the ICO Little Eccleston crime figures - November 2019
672/20	15.	<p>Items for the Next Agenda (for information only)</p> <p>Effectiveness of Internal Audit Controls</p>
673/20	16.	<p>Date of Next Meeting</p> <p>Thursday 13th February 2020</p>