

## LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL NOTICE OF MEETING

You are hereby summoned to attend the Meeting of Little Eccleston with Larbreck Parish Council to held be remotely<sup>1</sup> on Thursday 12<sup>th</sup> November 2020, 7.00pm

*Jane Lingsings*

Jane Lingsings, Clerk to Parish Council (07.11.20)

### AGENDA

<b>Public Time</b> To invite and listen to issues raised by members of the public.	
<b>1.</b>	<b>Apologies for Absence</b> To receive apologies for absence
<b>2.</b>	<b>Declaration of Interests and Dispensations</b> <ul style="list-style-type: none"> <li>• To receive declarations of interest from Councillors on items on the agenda</li> <li>• To receive written requests for dispensations for disclosable pecuniary interests (if any)</li> <li>• To grant any requests for dispensation as appropriate</li> </ul>
<b>3.</b>	<b>Minutes of the Previous Meeting</b> To resolve to approve as a correct record the Minutes of the Council Meeting held on the 8 <sup>th</sup> October 2020.
<b>4.</b>	<b>Action Tracker</b> To review the action tracker (for information only)
<b>5.</b>	<b>Finance</b> <ul style="list-style-type: none"> <li>• To receive and approve the monthly bank reconciliation.</li> <li>• To receive and approve the cumulative budget report.</li> <li>• To authorise payments.</li> <li>• To acknowledge receipt of income</li> </ul>
<b>6.</b>	<b>2021/22 Budget</b> To consider next years budget in preparation for setting the precept at the January meeting.
<b>7.</b>	<b>Monthly Health and Safety Risk Assessment</b> To discuss and consider additional risks to be documented on the risk register
<b>8.</b>	<b>Planning and Licensing</b> To discuss and consider the following planning application and resolve any action required: <ul style="list-style-type: none"> <li>• Application No. 20/0350 Larbreck Hill Farm, Garstang Road, Little Eccleston with Larbreck, PR3 0XS. Erection of agricultural workers dwelling.</li> </ul> <p>To note planning decisions awaited/granted from Fylde Borough Council on previously circulated planning tracker.</p>
<b>9.</b>	<b>Amenities/Maintenance/Environment</b> To discuss and consider any issues and resolve actions required: <ul style="list-style-type: none"> <li>• Village Appearance Project</li> </ul>
<b>10.</b>	<b>County &amp; Borough Council</b> To receive and consider any Parish issues and resolve any actions required:

<sup>1</sup> (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) regulation which permits remote meetings.

11.	<p><b>Organisational Risk Assessment</b> To review and update the Parish Councils risk management plan and resolve any actions required.</p>
12.	<p><b>Asset Register</b> To review and update the Parish Council asset register and resolve any actions required.</p>
13.	<p><b>Financial Regulations</b> To review the revised financial regulations.</p>
14.	<p><b>Parish Council Website</b> Update from the Clerk.</p>
15.	<p><b>Items for the Next Agenda (for information only)</b> 20/21 Budget Planning Appointment of Internal Auditor Internal Audit Terms of Reference Review</p>
16.	<p><b>Date of Next Meeting</b> No meeting in December Thursday 14<sup>th</sup> January 2021</p>
<p><b>Public Participation</b> Members of the public are welcome to observe the meeting. Requests for joining instructions along with any questions/comments should be forwarded to the Clerk for circulation to Council <b>at least 24 hours before</b> the meeting, i.e. comments should be with the clerk by 7.00pm the Wednesday before the meeting. Joining instructions will then be issued by the Clerk.</p>	